

*Bold items are those new to this grade level or those moved from "With assistance" to "Independently" at this level.

Students Will...

1. Use hardware and software to support learning and productivity	Trimester Taught		
	1	2	3
Independently...			
1.1. Turn on the computer correctly			
1.2. Shutdown the computer correctly			
1.3. Wake up computers correctly from various sleep states			
1.4. Use the mouse			
1.5. Type First and Last Name into application			
1.6. Utilize basic paint, text and graphic tools			
1.7. Print			
1.8. Understand basic use of the keyboard			
With Assistance...			
1.9. Type text into a word processing document			
1.10. Insert graphics into word-processed documents			
1.11. Insert information into a template (Word, PowerPoint, etc.)			
1.12. Use formatting features purposefully (text styles, colors, fonts and size)			

2. Apply vocabulary and strategies for using technology in a networked system	Trimester Taught		
	1	2	3
Independently...			
2.1. Log in/off to a networked computer			
2.2. Log in/out of web-based applications using student individual username/password			
2.3. Login/out using auto or easy login ("magic") logins			
2.4. Know basic parts of the computer by name			
2.5. Recognize and use desktop/toolbar icons and menus			
With Assistance...			
2.6. Open files or applications correctly			
2.7. Save files to a specified folder on the server correctly			

3. Use electronic resources to communicate, collaborate & retrieve information	Trimester Taught		
	1	2	3
Independently...			
3.1. Use bookmarks and/or hyperlinks to access the Internet			
With Assistance...			
3.2. Use search skills to retrieve information within an application.			

4. Use technology to create and deliver presentations	Trimester Taught		
	1	2	3
With Assistance...			
4.1. Orally present completed work (published) using slideshow or other posted methods. (Examples of published pieces include a slide show with voice, printed documented/drawing for class book or bulletin board, and/or posted work on the Internet.)			

5. Demonstrate ethical behavior	Trimester Taught		
	1	2	3
Independently...			
5.1. Demonstrate appropriate behavior for technology use and show respect for technology equipment			
5.2. Understand consequences for misuse of technology			
With Assistance...			
5.3. Understand and abide by the Grant/PCS Acceptable Use Policy			
5.4. Discuss copyright issues of electronic media			